

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
Tata Institute of Fundamental Research

March 21, 2025

Minutes of the Pre-bid meeting for “Providing Housekeeping & Maintenance Services contract at Homi Bhabha Centre for Science Education -TIFR for the Year 2025-2027”

A pre-bid meeting for Providing Housekeeping & Maintenance Services contract at Homi Bhabha Centre for Science Education, TIFR, Mankhurd, Mumbai – 400088 for the Year 2025-2027 was held on March 20, 2025 at 11.00 a.m. in room no. G-1, Ground Floor, Main Building, HBCSE, Mankhurd to discuss the requirements and attend queries of the bidders' representatives.

The members of HBCSE who attended the pre-bid meeting are as follows:

- 1) Mr. Krishna C. Sahu, Head- Finance and Services
- 2) Mr. Umesh Shenoy, Security Officer- Indentor
- 3) Mr. Manish Thakur Senior Clerk -B, Purchase Section
- 4) Ms. Priya Mudaliar, Administrative Assistant-B, Purchase Section
- 5) Mr. Hemant Mandlik, Clerk C, Purchase Section

The following bidders or their representatives attended the pre-bid meeting.

- 1) M/s. Hare Krishna Sushikshit Berojgar Seva Sahakari Sanstha Maryadit
- 2) M/s. Flash Security & Intelligence Services
- 3) M/s. Shubham Services
- 4) M/s. Vishal Protection Force
- 5) M/s. S.V. Enterprise (I) Pvt. Ltd.
- 6) M/s. SNSS Global Services Pvt. Ltd.
- 7) M/s. Crewton
- 8) M/s. Sumit Sales
- 9) M/s. Bharat Secure
- 10) M/s. A.E.Securitas
- 11) M/s. Hare Krishna Facility Services
- 12) M/s. Vishal Super Services
- 13) Ms. Yogita Construction
- 14) M/s. Oriental Integrated Facility Management Services Pvt. Ltd.
- 15) Ms. Star Facilities & Services
- 16) M/s Vikhyat Projects Pvt. Ltd.
- 17) M/s. Janavi Facility Management Pvt. Ltd.
- 18) M/s. CISB Services Pvt. Ltd.
- 19) M/s. Decaretakers Facility Services Pvt.Ltd.

The following queries were raised by the bidders or their representatives which were addressed by the HBCSE members:

1. **Is it required to retain the existing housekeeping staff or entire new staff have to be provided by the contractor?**

Ans. It was clarified that the same will be discussed with the contractor (winning bidder) after the award of the contract. The Contractor should be prepared/ capable of providing the full staff required as per the tender.

2. **Is the submission of the EMD mandatory by all bidders?**


Ans. The firms registered under MSMEs only are exempted from submission of EMD.


3. **The Bank Solvency Certificate is not available in the format mentioned in the tender document. Can the Bank Solvency Certificate be submitted in the bank's format?**

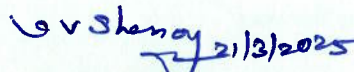
Ans. It was clarified that the bidder may submit the latest bank solvency in any format provided by the bank subject to a minimum 40% of the Contract value.

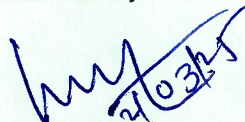
4. **Will the contractor be responsible for arranging the housekeeping and maintenance materials or will it be provided by the Centre?**


Ans. The materials for Housekeeping and maintenance services will be provided by HBCSE.


Mr. Krishna C.Sahu


Ms. Priya Mudaliar


Mr. Umesh Shenoy


Mr. Hemant Mandlik


Mr. Manish Thakur