

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION

Tata Institute of Fundamental Research

August 23, 2024

Minutes of the Pre-bid meeting for Providing Security Services at Homi Bhabha Centre for Science Education for the Year 2024-2025

A pre-bid meeting for Providing Security Services at Homi Bhabha Centre for Science Education, TIFR, Mankhurd, Mumbai – 400088 for the Year 2024-2025 was held on August 22, 2024 at 11.00 a.m. in room no. G-1, Ground Floor, Main Building, HBCSE, Mankhurd to discuss the requirements and attend queries of the bidders' representatives for the following tender:

The members of HBCSE who attended the pre-bid meeting are as follows:

- 1) Ms. Pragati Dandekar, Head- Administrative Operations
- 2) Mr. Krishna Sahu, Head- Finance and Services
- 3) Mr. Umesh Shenoy, Security Officer- Indentor
- 4) Ms. Priya Mudaliar, Administrative Assistant-B, Purchase Section
- 5) Mr. Hemant Mandlik, Clerk C, Purchase Section

The following bidders or their representatives attended the pre-bid meeting.

- 1) M/s. Om Sai Safeguard Services Pvt. Ltd.
- 2) M/s. Sai Group Security Services
- 3) M/s. Ex-Servicemens Airlink Transport Services Pvt. Ltd.
- 4) M/s. Dpransh Security Services Pvt. Ltd.
- 5) M/s. Vikhyat Projects Pvt. Ltd.
- 6) M/s. Hindustan Hospitality Manager's
- 7) M/s. R.Y. Security and Intelligence Pvt. Ltd.
- 8) M/s. Akshay Enterprise
- 9) M/s. SIS India Ltd.
- 10) M/s. Oriental Integrated Facility Mgmt. Pvt. Ltd.
- 11) M/s. AY Security Agency
- 12) M/s. Chandrashekar's Mulgund Security Agency
- 13) Ms. Firstman Management Services Pvt. Ltd.
- 14) M/s. Vishal Security Force
- 15) M/s. Saksham Samrudhi Ent. Pvt. Ltd.
- 16) M/s. NTS Group
- 17) M/s. Flash Security & Intelligence Services
- 18) M/s. V.P.F.
- 19) M/s. CISB Pvt. Ltd.
- 20) M/s. ESPS Eagles Security
- 21) M/s. Impressive Hospitalities Pvt. Ltd.
- 22) M/s. Vibrant
- 23) M/s. Bakshi Security & Personnel Service Pvt. Ltd.

The following were the queries raised by the bidders or their representatives which were addressed by the HBCSE members:

1) The Leave salary is not provided by the Central Government, but the clause regarding the leave salary is mentioned in the document. Kindly clarify how the leave salary is to be paid.

Answer: A corrigendum for the non-issuance of leave salary will be published.

2) Can bidders having Registered Offices in some other state and functional/ branch offices in Mumbai participate in the bid?

Answer: Yes, the bidder can participate in the bid process.

3) Will be the charges for Uniform be provided for the Fresh set in the next year as well if the contract is extended for the further period?

Answer: An amount of Rs. 2,500/- per head per year for two sets of uniforms shall be reimbursed to the contractor.

4) The clarification was sought regarding the manpower requirement that 22 will be required for 26 days, however, the services are to be rendered for the entire month. Considering that the personnel will not be allowed to work in double shift, then the total strength will increase.

Answer: It was clarified that the service of the Lady Guard will be required only for the General shift for 6 days. The services are 24/7. Hence, 1/6th of 21 (22-1 Lady Guard) approximately 3- 4 persons can be appointed for relievers duty.

5) Is it compulsory for the contractor to have their own Training centres or can they avail the services from other training centres?

Answer: No, the proof of the agreement between the contractor and Training Centres should be provided. (Proof ie. Agreement, MoU and contract)

6) Does the bidder need to have DGR empanelment or just the minimum rates of DGR to be followed?

Answer: The bidder should comply with the provision of minimum wage rate. There is no need for the DGR empanelment certificate.

7) It was clarified that for establishing the proof of CAR policy/ All Risk policy/ Employee liability insurance, the bidders may produce relevant documentary evidence from any other existing organization.

8) The Successful bidder is required to commence the contract from October 1st, 2024. It was also emphasized that it is essential to maintain proper decorum within the HBCSE premises.

9) No further queries were raised by the bidder representatives. The meeting concluded at 12.00 pm and all the bidders' representatives went for the Site visit.


Ms. Pragati Dandekar


Mr. Krishna Sahu


Mr. Umesh Shenoy


Ms. Priya Mudaliar


Mr. Hemant Mandlik